

Yealink W70B Phone Setup Guide



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Unboxing Phone

The Yealink W76p box will have the following items.

W70B Base Parts

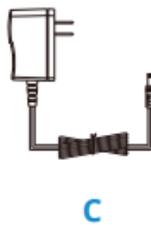
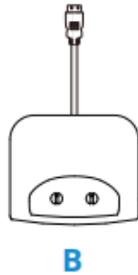
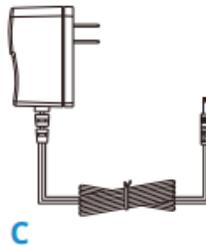
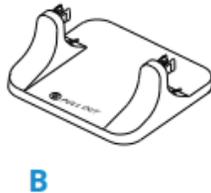
A. 1 Base Station **C.** 1 Power Adapter

B. 1 Base Stand **D.** 1 Ethernet Cable

W56H Handset Parts

A. 1 Handset **C.** 1 Power Adapter

B. 1 USB Charge Cradle **D.** 1 Rechargeable Battery **E.** 1 Belt Clip

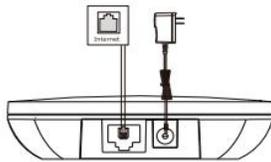


Base and Handset Setup

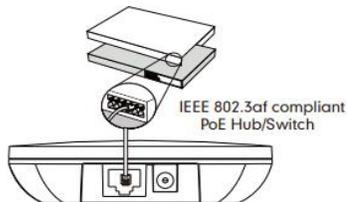
Connecting the Cordless Base:

1. Open the box and remove the Cordless Base, Power Adapter, and Ethernet cable.
2. Connect one end of the Ethernet cable to the Internet port on the rear of the Base Station.
3. Connect the other end of the Ethernet cable to any free port on your existing router or anywhere on your existing data network.
4. Connect the Base Station Power Adapter to the connector on the Base Station, and then plug the Power Adapter into a power outlet.

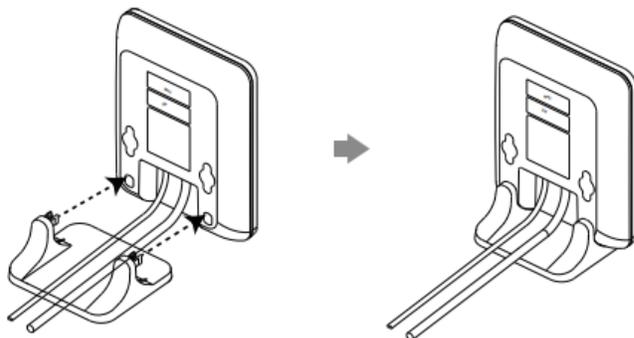
a. AC Power Option



b. PoE (Power over Ethernet) Option



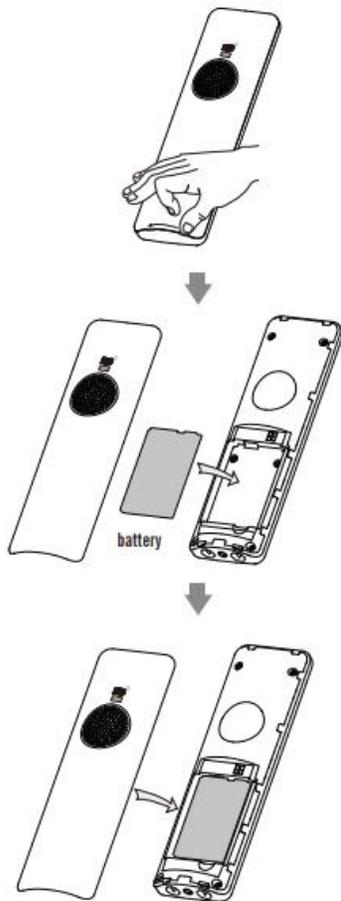
Attach the Base Stand



Align the snap-fits with the corresponding holes and push forward, snapping them into the holes.

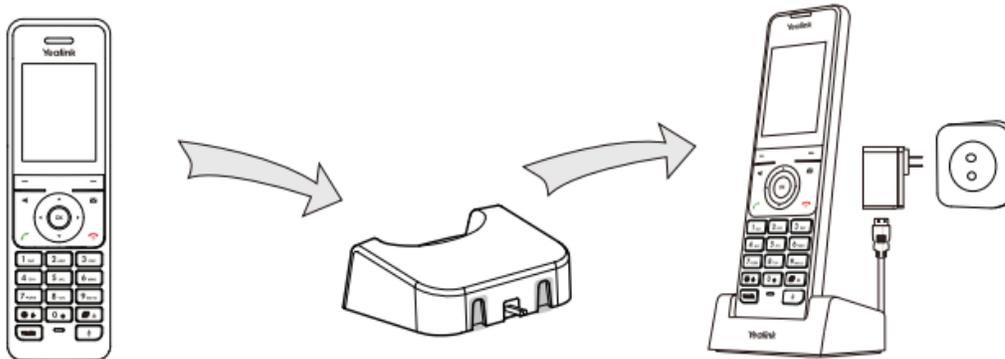
Setting up the Cordless Handsets:

1. Open the box and remove the Handset, Power Adapter, Batteries, Belt Clip and Charging Cradle.
2. On the Handset, open the battery cover and insert the battery correctly, then close the battery cover.
3. Connect the Charging Cradle Power Adapter to a power outlet.
4. Connect the optional Belt Clip to the Handset if desired.
5. Place the Handset into the Charging Cradle.



Note: for optimal battery performance, charge the phone for 6 hours before using. Once the phone has been plugged in and operational, the voicemail box is functional with a default greeting.

Connect the charger cradle and charge the handset.



Pairing Handset to the Base

From the Base

1. On the W70B base station, press and hold the pairing button for 3 seconds. (looks like a WIFI icon)
2. On the handset press the Reg soft key.
3. The handset will search for the base and the screen will say **Easy Pairing** once it locates the base.
4. Once the handset pairs it audibly alert and display **Handset Subscribed**.

You may need to accept a firmware update if the handset gives you the option for one.

It may reboot several times or show timed out. Continue to accept the Update until you see the progress bar giving you a percent for the download.

Once the Handset completes the update, the handset will say the time, date, and say its Handset 1.

Testing

Outbound Call

1. Pick the Handset up from the Charging Cradle.
2. Dial an extension number or telephone number.
3. Press the green Call button.

Incoming Call

1. On the handset pick up the Handset from the Base Station or press the **Accept soft key**.
2. For Speaker phone pick up the Handset from the Base Station and press the **Speaker button**.

Voicemail Access

1. Press the VM key on the handset (Envelope icon) and select your extension's messages. Or dial *86.
2. For first time setup enter the default voicemail passcode of 0000#
3. Setup your own personal passcode that will be used moving forward.
4. Setup a name recording.

After voicemail setup is complete you can follow the prompts to listen to voicemails, set up a no answer greeting, etc.